USFSP FIRE WATCH LOG SHEET

NAME OF BUILDING\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS OF BUILDING\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF PERSON RESPOSIBLE FOR FIRE WATCH (print)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DURATION OF FIRE WATCH FROM:\_\_\_\_\_\_\_\_\_\_\_\_\_TO:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESPONSIBITIES:**

The responsibilities of FIRE WATCH PERSONNEL include:

Performing constant patrols of the premises every 60 minutes to watch for fires.

Reporting of any fires to the USFSP PD in a timely manner. (727) 873-4140

Maintaining a means of communicating with the USFSP PD throughout the length of the fire watch.

Notifying USFSP PD when a Fire Watch is started and when is has ended. Start a new Log Sheet at the beginning of each Fire Watch.

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Time | Name | Action Taken or Start/Stop of Round |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Complete forms and submit to** [**vanasten@usf.edu**](mailto:vanasten@usf.edu) **or** [**amo674@usf.edu**](mailto:amo674@usf.edu)