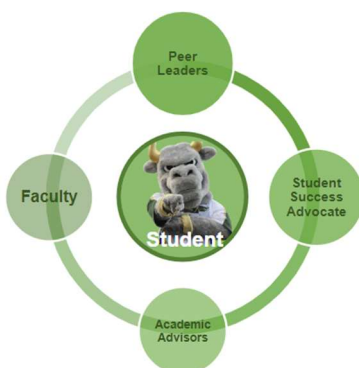


## HERD 2025 FIRST-YEAR RESOURCE COURSE SYLLABUS



**Welcome!** As a new **Bull in the 'Burg**, you'll have the support of the whole USF herd! Specifically, you'll have a dedicated success network which includes your Success Advocate, Academic Advisor, and many Peer Leaders. Collectively, they help you set and achieve your academic, professional, and personal goals. They all contribute to your success, and work with you in coordinated, but unique, ways! #USFSPHornsUp

### Who is your Academic Success Team?

<b>Your Student Success Advocate:</b>	<b>Emily Jakubisin</b> Email: <a href="mailto:emilyjakubisin@usf.edu">emilyjakubisin@usf.edu</a> Location: Davis Hall, suite 134 Website: <a href="#">Student Success Advocacy</a>
<b>Your Academic Advisor:</b>	Name: Email: Location: Website: <a href="#">Find your Advisor</a>
<b>Your Peer Advisor Leader (PAL):</b>	Name: Email: Location: Heller Hall (HWH) 101 Website: <a href="#">Find your Peer Coach</a>

### Questions about this document?

### Contact Undergraduate Studies at St. Petersburg!

Phone: (727) 873-4511  
Email: [stp-undergrad@usf.edu](mailto:stp-undergrad@usf.edu)  
Campus location: Davis Hall (DAV) 134  
Website: [stpetersburg.usf.edu/undergrad](http://stpetersburg.usf.edu/undergrad)

## More about your Academic Success Team

**Pro Tip:** Use [Archivum app](#) (linked) to find others on your Care Team, reach out to them directly, and to schedule a meeting with your Academic Advisor!

### Your Student Success Advocate

**They will contribute to your success by:**

- Supporting you in developing semester goals
- Working with you to create an academic success plan
- Offering support when you are experiencing academic or personal challenges

**They will expect you to:**

- Utilize your Advocates' expertise and knowledge to accomplish goals related to time management, study skills, motivation, and communication
- Access campus resources including the Center for Career and Professional Development, Wellness Center, Student Success Center & Undergraduate Research

### Your Academic Advisor

**They will contribute to your success by:**

- Providing professional advising that assists and engages you early in exploring majors and careers together with your chosen area of study
- Partnering with you in academic planning and development to ensure a successful path to timely graduation

**They will expect you to:**

- Engage in dialogue with your academic advisor to discuss your goals and build your curriculum and academic plan to determine a realistic pathway
- Create a flexible schedule of classes that gives priority to studying and working with outside interests and employment you enjoy
- Be honest and creative in thinking about majors, minors, classes, and options

### Your Peer Leaders

**They will contribute to your success by:**

- Providing positive support and guidance inside and outside the classroom, by developing a peer relationship focused on helping you make a smooth transition, acclimate to campus, and establish a sense of belonging through peer mentorship.

**Examples of Peer Leaders at USF St. Petersburg:**

- [Peer Tutors](#)
- [Resident Assistants](#)
- [PALS](#)
- [Health Peer Educators](#)
- [Career Peer Advisors](#)

## Summer 2025 Calendar: Summer B June 30 – August 9

### *Summer B* Week by Week Overview

Week	Important Deadlines and Dates Additional information is available in the HERD 2025 Resource Course.	<i>HERD 2025 Resource Course</i>
<b>Before Classes Begin</b> June 18-June 20	<ul style="list-style-type: none"> <li>The week prior to classes beginning</li> <li>Residential students: Refer to Housing and Residential Education Module for additional dates!</li> </ul>	<p><b>Focus of the week:</b> Feeling confident and prepared for the summer semester!</p> <p><b>Resource(s)/Activity:</b> Assignment Tracking – plan out assignments for the semester to stay ahead of the game!</p> <p><b>Discussion:</b> Any last-minute questions before classes begin?</p>
<b>Week 1:</b> June 30 – July 4	<ul style="list-style-type: none"> <li>6/30-7/3: <a href="#">Drop-in Hours with your Academic Advisors</a>, no appointment needed.</li> <li>6/30-7/3: <a href="#">Week of Welcome</a></li> <li>June 30: First Day of Classes</li> <li>July 4: No classes, USF offices closed</li> <li>July 4: Drop/add ends at 5 PM; last day to drop without fee liability</li> </ul>	<p><b>Focus of the week:</b> Getting oriented in your courses and getting involved with the USF St. Pete community 🙌</p> <p><b>Resource(s)/Activity:</b> First Week Reflection</p> <p><b>Discussion:</b> Meme competition!</p>
<b>Week 2:</b> July 7-11	<ul style="list-style-type: none"> <li>July 7-11: Students cancelled for non-payment <a href="#">refer to Re-Add process</a></li> </ul>	<p><b>Focus of the week:</b> Time management and planning for academic success 😊</p> <p><b>Resource(s)/Activity:</b> Weekly Planner/Time Management</p> <p><b>Discussion:</b> Vibe Check: Are You Thriving or Just Vibing?</p>
<b>Week 3:</b> July 14-18	<ul style="list-style-type: none"> <li>July 14-18: Midterm Exams</li> <li>July 26 (next week): Withdrawal Deadline for Summer B</li> <li>Students cancelled for non-payment <a href="#">refer to Re-Add process</a></li> <li>Summer D Begins</li> </ul>	<p><b>Focus of the week:</b> Use tutoring services through the Student Success Center and study groups to prepare for and complete midterms.</p> <p><b>Resource(s)/Activity:</b> Create a 5 Day Test Prep Plan for Completing Midterm Exams</p> <p><b>Discussions:</b></p> <ul style="list-style-type: none"> <li>Squad Up for Studying</li> <li>Inspirational Midterm Energy</li> </ul>

<b>Week 4:</b> July 21-25	<ul style="list-style-type: none"> <li>• Midterm grades available</li> <li>• July 26: last day to withdraw; no refund &amp; no academic penalty</li> </ul>	<p><b>Focus of the week:</b> Reflect post-midterms and work on developing a plan for the final weeks of the semester</p> <p><b>Resource(s)/Activity:</b></p> <ul style="list-style-type: none"> <li>• Post-Midterm Reflection</li> <li>• Pro-Tip: Try the SQ3R Reading Method</li> </ul> <p><b>Discussion:</b> Emoji Challenge</p>
<b>Week 5:</b> July 28- Aug 1	<ul style="list-style-type: none"> <li>• Begin preparing for final exams</li> </ul>	<p><b>Focus of the week:</b> Pre-Finals Week</p> <p><b>Resource/Activity:</b> Independent Study Strategies</p> <p><b>Discussion:</b> Share your study strategies!</p>
<b>Week 6:</b> Aug 4-8	<ul style="list-style-type: none"> <li>• Final Exam Week</li> <li>• August 8 – Summer Classes End</li> </ul>	<p><b>Focus of the week:</b> Strong Finish!</p> <p><b>Resource/Activity:</b> Tips for Conquering Finals</p> <p><b>Discussion:</b> Nostalgia Trip</p>
<b>Week 7: End of Semester</b>	<ul style="list-style-type: none"> <li>• August 15 - Fall grades visible in Student Self Service Banner (formerly OASIS)</li> </ul>	<p><b>Focus of the week:</b></p> <ul style="list-style-type: none"> <li>• Check Your Final Grades and Next Steps</li> <li>• No resources or discussions for this week. Fall semester start date: August 25, 2025</li> </ul>

## Summer 2025 Calendar: Summer D July 14 – August 8

### *Summer D* Week by Week Overview

Week	Important Deadlines and Dates Additional information is available in the HERD 2025 Resource Course.	<i>HERD 2025 Resource Course</i>
<b>Before Classes Begin</b> July 7 – July 11	<ul style="list-style-type: none"> <li>The week prior to classes beginning</li> </ul>	<p><b>Focus of the week:</b> Feeling confident and prepared for the summer semester!</p> <p><b>Resource(s)/Activity:</b> Assignment Tracking – plan out assignments for the semester to stay ahead of the game!</p> <p><b>Discussion:</b> Any last-minute questions before classes begin?</p>
<b>Week 1:</b> July 14 - July 18	<ul style="list-style-type: none"> <li>July 17 - end of drop/add for Summer Session D; last day to drop without fee liability</li> </ul>	<p><b>Focus of the week:</b> Getting oriented in your courses and getting to know the USF St. Pete community 🙌</p> <p><b>Resource(s)/Activity:</b> First Week Reflection</p> <p><b>Discussion:</b> Introduction Discussion</p>
<b>Week 2:</b> July 21-25	<ul style="list-style-type: none"> <li>July 21-25: Students cancelled for non-payment <a href="#">refer to Re-Add process</a></li> </ul>	<p><b>Focus of the week:</b> Time management and planning for academic success 😊</p> <p><b>Resource(s)/Activity:</b> Weekly Planner/Time Management</p> <p><b>Discussion:</b> Vibe Check: Are You Thriving or Just Vibing?</p>
<b>Week 3:</b> July 28 - Aug 1	<ul style="list-style-type: none"> <li><b>July 29:</b> last day to withdraw for Summer Session D; no refund &amp; no academic penalty</li> <li>Begin preparing for final exams</li> </ul>	<p><b>Focus of the week:</b> Pre-Finals Week</p> <p><b>Resource/Activity:</b> Independent Study Strategies</p> <p><b>Discussion:</b> Share your study strategies!</p>

<b>Week 4:</b> Aug 4 – Aug 8	<ul style="list-style-type: none"> <li>Final Exam Week</li> <li>August 8 – Summer Classes End</li> </ul>	<b>Focus of the week:</b> Strong Finish!  <b>Resource/Activity:</b> Tips for Conquering Finals  <b>Discussion:</b> Nostalgia Trip
<b>Week 5: End of Semester</b>	<ul style="list-style-type: none"> <li>August 15 - Fall grades visible in Student Self Service Banner (formerly OASIS)</li> </ul>	<b>Focus of the week:</b> <ul style="list-style-type: none"> <li>Check Your Final Grades and What to Do Next.</li> <li>No resources or discussions for this week—enjoy the time off before the fall semester begins! (Fall semester start date: August 25, 2025)</li> </ul>

**SUCCESS HACK: Visit the RESOURCE LIBRARY module in the HERD 2025 canvas course to learn about all the resources USF offers to support your success!**

**There's an APP for that!** USF Apps to Download to ensure success and engagement!

Archivum	Use this app to find your advisor and make an appointment with them.
BullsConnect	This app connects you with campus events and student organizations.
Canvas	Access your classes online through this appl
Handshake	Internship and employment opportunities at your fingertips.
Microsoft Teams	Utilize MS Teams for your virtual meetings and to contact USF staff and faculty.
MyUSF	Includes campus maps and quick access to campus resources, including Student Self Service Banner (formerly OASIS)

## USF Terms to Know

- **ACADEMIC STANDING:** Students with a USF GPA above 2.0 are in “Good Standing,” while those with a GPA below 2.0 are on “Academic Probation.”
- **ARCHIVUM INSIGHTS:** Online platform used to schedule and attend advising appointments, as well as to submit Academic Regulations Committee (ARC) petitions for Late Add, Late Withdrawal, Withdrawal Limit Exception, and Total Withdrawal from courses.
- **BUILDING LEGENDS:** Most buildings are referred to by a three-letter abbreviation. [View a campus map with building legends here.](#)
- **CANVAS:** An electronic course management system that allows students to access course material online. Both traditional and online classes utilize the Canvas system.
- **CODE OF CONDUCT:** Statements of expected conduct of all USF students, [which is found here](#). Students who register at USF agree to abide by its regulations and policies. Violation of the Code of Conduct may subject students to disciplinary action.
- **CO-REQUISITE:** A course that must be taken in conjunction with another course.
- **CURRICULUM:** The prescribed classes in a program of study needed to complete a degree at a given institution.
- **DEGREEWORKS:** Detailed list of your degree requirements that have been met and/or remain unfulfilled.
- **FULL-TIME:** A student enrolled in 12 or more semester units.
- **HOLDS:** Placed on a student’s record to prompt a specific action; can impact ability to register for or drop classes. [List of holds and their meaning can be found here.](#)
- **MAJOR:** The academic area in which students choose to study/pursue a degree.
- **MIDTERM:** An exam given in the middle of the semester to test students on material covered in the first part of the semester.
- **MYUSF:** Quick access to email, Archivum, DegreeWorks, Student Banner (“OASIS”), and other USF resources.
- **PART-TIME:** A student enrolled in fewer than 12 semester units.
- **PERMIT TO REGISTER:** The date and time when eligible students can begin registering for classes (found under Student Self Service at [www.my.usf.edu](http://www.my.usf.edu)).
- **PRE-REQUISITE:** A course which must be successfully completed before the student may enroll in a particular class.

- **REGISTRATION:** The act of enrolling in classes for a semester. Students register online using Web Registration.
- **STUDENT SELF SERVICE:** Portal to your USF academic records (found at [www.my.usf.edu](http://www.my.usf.edu))
- **SYLLABUS:** An outline of the important information about a course. Written by the professor or instructor, it usually includes instructor contact information, important dates, assignments, expectations and policies specific to that course.
- **TRANSFER CREDIT REPORT (TCR):** credit granted for transfer courses and exams (AP, IB, etc.)