

SCHOOL READINESS APPOINTMENT CHECKLIST

- 1) Call 727-914-3720 to schedule a School Readiness placement appointment as walk-ins will not be accepted:

Appointment Time: _____

Location: 8550 Ulmerton Rd., Suite 130, Largo FL 33771

- 2) If your child is not in care or not at an approved School Readiness provider, call 727-400-4411, and staff will provide you with a customized child care provider listing as well as assisting you on how to choose quality child care.
- 3) A School Readiness provider **must** be selected prior to attending your appointment.
- 4) Below you will find a list of all the required documents needed to complete your School Readiness placement.

Please check off the following information and sign below:

- Birth certificates for all children in your home under the age of 18.
- Non-expired state/government issued photo ID for parent/guardian with current address. If address is not current please bring additional proof of current residence (acceptable documents include: current utility bill (power or water), pay stub, or signed lease agreement)
- If you are employed: 6 weeks current and consecutive pay stubs. If there are two parent/guardians in the household this information must be presented for both. Please visit our website for an employment verification form to be filled out by your employer only if you do not have 6 weeks of current/consecutive paystubs.
- Verification of all other household income not listed above (SSI, TANF, and others if applicable). Child support forms are available on our website and must be provided for each absent parent, whether you are in receipt of child support or not.
- If you are attending school: Verification of school enrollment. Please visit our website for a school verification form to be filled out by your school and stamped with a school seal.
- If you are disabled: Medical/Disability verification form signed by a licensed physician (if applicable).

By signing below I acknowledge I have read, checked off, and have copies of all applicable documents on the School Readiness Appointment Checklist.

Signature

Date

All forms referenced above are available at www.elcpinellas.net for your use.